

## ROCKFORD TOWNSHIP BOARD MINUTES

May 5, 2020

The Regularly Scheduled Meeting of the **Board of Trustees of the Town of Rockford**, held via Uber Conference, Rockford, Illinois, was called to order at 4:30 PM.

<i>Present:</i>	Supervisor	Jasper St. Angel
	Clerk	Carl R. Wasco
	Assessor	Ken Crowley
	Highway Commissioner	Dan Conness
	Trustees	Frank Manzullo
		Doug Mark
		Nancy Johnson
		Dave Vella

*Staff and Guests:* Attorney Peter Alexander, Paula Lind and Vicky Carlson

### **Call to Order:**

Supervisor St. Angel called meeting to order via UberConference.

### **Approval of Minutes:**

Trustee Manzullo moved to approve the meeting minutes of the April 21, 2020 meeting. Trustee Mark seconded the motion. The minutes were approved unanimously.

Ayes: 5 Nays: 0

**Public Participation:** None

### **Correspondence and Communication:**

Supervisor St. Angel reported correspondence was received notifying the Rockford Township Board in regard to a hearing on May 28, 2020 by the Zoning Board of Appeals at the New Milford Village Hall for consideration of annexation of two properties.

A. Illinois Industrial District zoning classification for the property at 16xx South Bend Road, Rockford, IL 61109.

B. R1 Single Family Residential District zoning classification for the property at 6906 Meadow Song Trail, Rockford, IL 61109.

Supervisor St. Angel reported the 2020-2021 Rockford Township Trustee dues have been processed.

Supervisor St. Angel reported that an email was sent to all Rockford Township Employees and Elected Officials that included a link to complete the Sexual Harassment Training. Town Clerk Wasco reported that proof of completion and signature of certification is required by all township employees and officials by December 2020. Please forward to Paula Lind for placement in personnel files.

Trustee Johnson reported that Statements of Economic Interest were due by May 1, 2020.

**Transfers:** None

**Reports:**

Assessor Crowley reported that during the shelter in place order, his office continues to promptly service all phone calls, emails, and data requests. The mailing of tax bills has been delayed. First tax installment is due on June 19, 2020. Second tax installment will remain due on September 4, 2020. The 2019 property tax information has been online since April 29, 2020, and residents may view their tax bills. Most property tax bills provide for a small increase. Property tax bill inquiries have been slow.

Highway Commissioner Conness reported that the highway department continues all operations with staggered employee start times and the continued practice of social distancing guidelines. The crews continue work on pot holes and road-shoulder gravel. The crews are unable to do culverts at this time, and it is unclear if they will be able to complete county-wide resurfacing program. He further reported that the new building is nearing completion, however, there have been delays due to COVID-19. Work continues on building, parking lot and landscaping. Highway Department would like to plan open-house and Town Board Meeting later in the year. Lastly, Highway Commissioner reported on the purchase of used vehicles from the State of Illinois to upgrade their aging fleet. The department purchased five (5) dump trucks and two (2) F250 pick-up trucks for a total sum of \$21,000.

Administrative Assistant Paula Lind reported on the April General Assistance Program Census. She further reported that the staff continue to work remotely from home and the administration of services and financial operations are running smoothly.

**Review and Approval of Bills:**

Trustee Vella moved to approve the bills as presented. Trustee Johnson seconded the motion. The motion passed unanimously.

Ayes: 5 Nays: 0

General Assistance	\$	136,862.53
Town Funds	\$	67,171.16
Road & Bridge Funds	\$	77,187.67

**Financial Status:**

The financial reports were distributed for Board review.

**New Business:**

Supervisor St. Angel reported on the status of the 315 North Church Street Building, and he further reported the contractor continues to stay on schedule with the remodel.


Trustee Mark reported May 8, 2020 is VE Day, marking the end of World War II in Europe.

Meeting of the Town Board adjourned at 5:00 PM.

**The next Town Board meeting will be held on May 19, 2020 at 4:30 pm via UberConference.**


  
Trustee Manzo

  
Trustee Mark

  
Trustee Vella

  
Trustee Johnson

  
Jasper St. Angel, Supervisor

  
Respectfully submitted,  
Carl R. Wasco, Town Clerk

5-5-2020  
Date