

## ROCKFORD TOWNSHIP BOARD MINUTES

April 21, 2020

The Regularly Scheduled Meeting of the **Board of Trustees of the Town of Rockford**, held in the boardroom located at 119 North Church Street, Rockford, Illinois, was called to order at 4:30 PM.

<i>Present:</i>	Supervisor	Jasper St. Angel
	Clerk	Carl R. Wasco
	Assessor	Ken Crowley
	Highway Commissioner	Dan Conness
	Trustees	Frank Manzullo
		Doug Mark
		Nancy Johnson
		Dave Vella

*Staff and Guests:* Attorney Peter Alexander, Paula Lind and Vicky Carlson

### **Call to Order:**

Meeting was held via UberConference.

Supervisor St. Angel requested for a moment of silence for lives lost and affected by COVID-19.

### **Approval of Minutes:**

Trustee Mark moved to approve the meeting minutes of the April 7, 2020 meeting. Trustee Manzullo seconded the motion. The minutes were approved unanimously.

Ayes: 5 Nays: 0

**Public Participation:** None

### **Correspondence and Communication:**

Supervisor St. Angel reported that Statements of Economic Interest are due to be filed with the Winnebago County Clerk by May 1, 2020.

**Transfers:** None

**Reports:**

Assessor Crowley reported that during the shelter in place order, his office continues to promptly service all phone calls, emails, and data requests. Tax bills are tentatively set to be mailed on May 8, 2020; with June 12, 2020 and September 4, 2020 installment dates. Assessor Crowley further discussed the tax rate and tax multiplier for property assessments. He also stated that tax complaints may start in August 2020. Trustee Manzullo inquired the potential of a freeze on assessments. Trustee Vella inquired as to the potential of a delay in tax payments. Assessor Crowley stated that a delay in payments would require a legislative intervention by the Winnebago County Board. Assessor Crowley will reach out to the Winnebago County Treasurer. Supervisor St. Angel, Attorney Alexander and Trustee Vella will review statutory authority on delayed tax payments and the waiver of penalty fees.

Highway Commissioner Conness reported that the highway department continues all operations with staggered employee start times and the continued practice of social distancing guidelines. The crews continue work on pot holes, road gravel, and tree trimming. He further reported that the storage building is complete and office building is moving along with a May move-in date. Lastly, once all is completed, including landscaping, the highway department will have an open house.

Administrative Assistant Paula Lind reported no report due to the Community Work and Job Training Program being suspended during the "Shelter in Place" order by the Governor. The GA program and financial operations continue to run smoothly by phone, fax and email. Staff continue to work remotely from home. Trustee Manzullo questioned the ability of the program to take on the potential of more clients. Paula further reported that the program is prepared for additional clients, and lastly reported that the City and County will be receiving emergency housing funds as well to accommodate families and individuals during the current pandemic.

**Review and Approval of Bills:**

Trustee Vella moved to approve the bills as presented. Trustee Mark seconded the motion. The motion passed unanimously.

Ayes: 5 Nays: 0

General Assistance	\$	46,966.89
Town Funds	\$	88,564.39
Road & Bridge Funds	\$	222,358.77

**Financial Status:**

The financial reports were distributed for Board review.

**New Business:**

Supervisor St. Angel reported on the status of the 315 North Church Street Building, and he further reported the contractor continues to stay on schedule with the remodel.

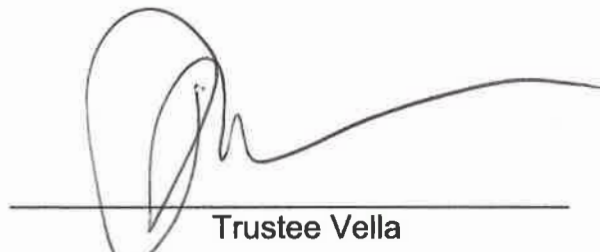
Trustee Manzullo report the Great American Clean-up is scheduled for June 20, 2020.

Meeting of the Town Board adjourned at 5:07 PM.

**The next Town Board meeting will be held on May 5, 2020 at 4:30 pm via UberConference.**

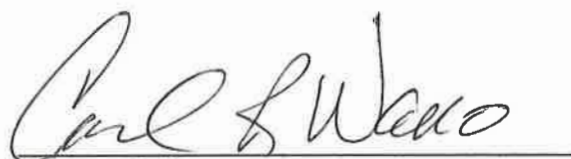
  
Trustee Manzullo

  
Trustee Mark

  
Trustee Vella

  
Trustee Johnson

  
Jasper St. Angel, Supervisor

  
Respectfully submitted,  
Carl R. Wasco, Town Clerk

4-21-2020  
Date