

## ROCKFORD TOWNSHIP BOARD MINUTES

April 7, 2020

The Regularly Scheduled Meeting of the **Board of Trustees of the Town of Rockford**, held in the boardroom located at 119 North Church Street, Rockford, Illinois, was called to order at 4:30 PM.

<i>Present:</i>	Supervisor	Jasper St. Angel
	Clerk	Carl R. Wasco
	Assessor	Ken Crowley
	Highway Commissioner	Dan Conness
	Trustees	Doug Mark
		Dave Vella

Absent: Trustee Johnson and Trustee Manzullo

*Staff and Guests:* Paula Lind and Vicky Carlson

### **Call to Order:**

Meeting was held via UberConference.

### **Approval of Minutes:**

Trustee Vella moved to approve the meeting minutes of the March 3, 2020 meeting. Trustee Mark seconded the motion. The minutes were approved unanimously.

Ayes: 3 Nays: 0

**Public Participation:** None

### **Correspondence and Communication:**

Supervisor St. Angel reported that due to COVID-19, the Annual Town Meeting will be held via UberConference on Tuesday, April 14, 2020, at 6:00 pm. All materials will be available on the website at [www.RockfordTownshipIL.gov](http://www.RockfordTownshipIL.gov).

The Annual Town Meeting will only be postponed if the Governor's office provides a directive.

Supervisor St. Angel reported on the General Assistance Office operations and the Financial Operations of Rockford Township during a "shelter in place" order by the Governor.

**Reports:**

Assessor Crowley reported that during the shelter in place order, all operations are being handled by phone calls and email. He further reported that his office is able to handle property inquiries and FOIA requests in a timely manner.

Highway Commissioner Conness reported that long-time staff member, Randy Walker, retired after 38 years of service. Current employee, Craig Dhuse, will be promoted to Foreman. The Highway Department is fully operational. In keeping with social-distancing, under the COVID-19 order, the crews are working on potholes, mailboxes and street signage. They haven't received any constituent issues or complaints. He further reported that the new building is moving forward with a completion date of mid-May.

Administrative Assistant Paula Lind reported on the March General Assistance Program census. She additionally reported on status of GA Program being administered remotely by all caseworkers. All operations, for both GA program and financial operations are running smoothly by phone, fax and email.

**Review and Approval of Bills:**

Trustee Mark moved to approve the bills as presented. Trustee Vella seconded the motion. The motion passed unanimously.

Ayes: 3 Nays: 0

General Assistance	\$	42,179.91
Town Funds	\$	82,095.62
Road & Bridge Funds	\$	79,736.81

**Financial Status:**

The financial reports were distributed for Board review.

**New Business:**

Supervisor St. Angel reported on the status of the 315 North Church Street Building, and he further reported the contractor is on schedule.


Supervisor St. Angel presented the Road District's Annual Report and the Supervisor's Annual Report for all funds.

Meeting of the Town Board adjourned at 4:48 PM.

The next Town Board meeting will be held on April 21, 2020 at 4:30 pm via UberConference.


  
Trustee Manzullo

  
Trustee Mark

  
Trustee Vella

  
Trustee Johnson

  
Jasper St. Angel, Supervisor

  
Respectfully submitted,  
Carl R. Wasco, Town Clerk

4-7-2020  
Date